

WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on MONDAY 22ND JULY 2024 at 7 PM in WHESSOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions: <ul style="list-style-type: none"> Apologies: to receive apologies and approve reasons for absence. 	DW	5 mins
2	Public participation: <ul style="list-style-type: none"> Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
3	Declarations of interest: <ul style="list-style-type: none"> To notify of any item on the agenda in which you may have an interest. 	All	
4	Minutes of meeting held on 22nd May 2024: <ul style="list-style-type: none"> To approve and sign the minutes as an accurate record. Update on action points. 	All/ DW Clerk	10 mins
5	Planning: <ul style="list-style-type: none"> To consider any planning applications delivered before the meeting. Log of current planning applications – to note the latest position. Dog mess in the Parish – an issue raised to Councillor Blanchard by a parishioner. How can we help to improve the situation. 	Clerk	15 mins
6	Parish Councillor vacancies: <ul style="list-style-type: none"> Currently none. 		
7	Clerk and Responsible Finance Officer: <ul style="list-style-type: none"> Staff Committee Update. 	SP	5 mins
8	Finance: <ul style="list-style-type: none"> Asset Register – to review and approve the register. Bank Reconciliation May and June 2024. Can we individually document quiz night spend on the receipt tab for Amazon. Financial and Budget Statement to the end of June. Transactions exceeding £100. 	Clerk FM/SD SP Clerk Clerk	
9	Annual Governance & Accountability Return 2023-24: <ul style="list-style-type: none"> Report on Progress 	Clerk	5 mins

10	Review and approval of Council protocols and policies: <ul style="list-style-type: none"> Financial Regulations Review – progress report Fire Risk Assessment – progress report Health and Safety Risk Assessment – progress report 	Clerk SG SG	15 mins
11	Correspondence: <ul style="list-style-type: none"> Clerks and Councils Magazine Does WPC want to support the safety of lithium batteries campaign. Fund raising from recycling. 	Clerk	5 mins
12	Events and Training: <ul style="list-style-type: none"> Feedback from Meetings/Events/Training. Future Training. 	All Clerk	10 mins
13	Marketing and Social Media: <ul style="list-style-type: none"> Nothing for this meeting 	Clerk	5 mins
14	Whessoe Parish Hall Committee: <ul style="list-style-type: none"> Update from Parish Hall Committee 	DW/ Clerk	10 mins
15	Social Committee: <ul style="list-style-type: none"> Update from the Social Committee. 	FM	5 mins
16	Date of future meetings at 7pm unless stated otherwise: Parish Council Meeting – Monday, 23 rd September 2024 Budget & Precept Setting Meeting – Monday 25 th November 2024 Parish Council Meeting – Monday, 27 th January 2025 Parish Council Meeting – Monday, 24 th March 2025 Annual Meeting – Wednesday 21 st May 2025 Annual Parish Meeting: Annual Parish Meeting – Wednesday 21 st May 2025 – 6.30 pm to 7.00 pm	All	10 mins

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.