WHESSOE PARISH COUNCIL

You are summoned to attend the MEETING of WHESSOE PARISH COUNCIL which will be held on MONDAY 25TH NOVEMBER 2024 at 7 PM in WHESSOE PARISH HALL, Harrowgate Village, DL1 3AA for the purpose of transacting the business listed in the agenda below.

AGENDA

Item	Subject	Owner	Time
1	Introductions:		5 mins
	 Apologies: to receive apologies and approve reasons for absence. 	DW	
2	Public participation:		
	 Residents are invited to give their views and comments to the Parish Council on issues on this agenda. 		
3	Declarations of interest:		
	 To notify of any item on the agenda in which you may have an interest. 	All	
4	Minutes of meeting held on 22 nd July 2024:		5 mins
	 To approve and sign the minutes as an accurate record. Update on action points. To note the cancellation of the meeting scheduled for 23rd September 2024. 	All/ DW Clerk All	
5	Planning:		10 mins
	 To consider any planning applications delivered before the meeting. 24/01040/FUL – Engineering operations involving the relocation of earth to deliver landscaping at Burtree Garden Village Arboretum. 24/01047/FULE - Installation of below ground pipeline from Dyance Beck to Long Newton Service Reservoir and associated works. Log of current planning applications – to note the latest position. 	All	
		All	
6	Parish Councillor vacancies:Currently none.		
7	Clerk and Responsible Finance Officer:	1	10 mins
	 Staff Committee Update. Pay award 2024 – update. 	SP	
8	Finance:		25 mins
	Bank Reconciliation July to October 2024.First quarter audit	FM/SD	
	• Financial and Budget Statement to the end of October.	TM Clerk	

	 Transactions exceeding £100. Budget review for 2025-26 – setting the precept. Banking 	Clerk All Clerk	
9	Review and approval of Council protocols and policies:• Financial Regulations Review – progress report• Fire Risk Assessment – progress report• Health and Safety Risk Assessment – progress report	Clerk SG SG	10 mins
10	 Correspondence: Clerks and Councils Magazine Village Halls Week – the Social committee has some ideas (see minutes at item 14) but feels that the full Council should be involved in taking any event forward. Remote/Hybrid local government meetings consultation – discussion. Royal Garden Party. 	Clerk All All All	10 mins
11	Events and Training:Feedback from Meetings/Events/Training	All	5 mins
12	Marketing and Social Media: • Update.	Clerk	5 mins
13	Whessoe Parish Hall Committee:Update from Parish Hall Committee	Clerk	10 mins
14	Social Committee:Update from the Social Committee.	FM	10 mins
15	Date of future meetings at 7pm unless stated otherwise:Parish Council Meeting – Monday, 27th January 2025Parish Council Meeting – Monday, 24th March 2025Annual Meeting – Wednesday 21st May 2025Annual Parish Meeting:Annual Parish Meeting – Wednesday 21st May 2025 – 6.30 pm to 7.00 pm	All	10 mins

CONTACT

Signed:

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The Press and Public are very welcome to attend this meeting.